

**Canon Street Medical Centre**  
122 Canon Street, Leicester LE4 6NL  
Dr B V Modi

**Minutes from Patients' Participation Group Meeting**  
**held on Tuesday 9<sup>th</sup> February 2016**

**Attendance:** Dr B Modi (BVM), Mrs M Modi (MM),  
Mrs Walker (JW), Mrs Carr (IC), Mrs Richards (DR), Mr Shah (PS)

1. Apologies:
2. Minutes of October meeting were not available for approval
3. Update by JW from City PPG - JW stated that she was pleased to see that finally Mental Health issues are being given a heightened priority. She had taken part in discussions on this topic previously when it was an agenda item where she raised issues appertaining particularly to young people.  
The meeting she attended in December had two senior representatives in attendance who talked about Patient Data and Influenza Vaccinations. JW suggested that the City CCG should create links with the City's sports personalities to encourage more of a take up by young people especially boys.  
The December meeting was originally going to re-look at the PPG documents -Terms of Reference, Constitution and Code of Conduct which originated in May 2013. This will now be an agenda item at the next City PPG meeting in March.
4. Update on parking sign – MM updated on parking sign and informed the Group that she has contacted the Council. MM was informed she needs to contact the traffic department and that request needs to be sent in writing.
5. Update on staff – MM updated that the practice has stability of reception staff, who are all under training but the practice is still looking for Health Care Assistant and Practice Nurse.
6. Federation Update – BVM updated that there is a new service that has been started of telephone consultation where patients can ring in and speak to GP at Willowbrook Practice until 31<sup>st</sup> March 2016. Also that our Federation Leicester City has won £120,000 for setting up of Federation.
7. Update on flooring – the practice has contacted Barry (name was given by the Group) and he suggested that practice needs to wait until the summer and once flooring is changed, he will also paint the skirting boards.
8. AOB –

- Newsletter – JW suggested that for the next newsletter, we need to write about support to practice in practical way, ie patients not to waste any drugs. JW also suggested that she will add a column on the next newsletter.
- There was also suggestion that practice needs QR code for patient feedback from younger patients.
- MM and BVM informed the Group that the practice will be having a CQC visit on Wednesday 24<sup>th</sup> February 2016. JW agreed to come for the inspection and asked MM to find out more about it so that JW can take time off work.

9. Date of next meeting: Tuesday 8<sup>th</sup> March 2016

Signed

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Mrs J Walker (Chair)

Dated

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